



Prince Memorial Library Advisory Board Monthly Meeting – January 15, 2025

Attendees: Linda Draper, Amy Haile, Bert Kendall, Stacy Mazur, Jill O’Connor, Linda Putnam, Eli Rivers, Jackie Young

Absent: Paul Dexter, Steve Berry

Start time: 5:38pm

Topic	Action Item
Meeting Minutes Review <ul style="list-style-type: none"> ● Minutes from the November board meeting were approved. 	
Retirement of Thomas Bennett <ul style="list-style-type: none"> ● Open House on January 22 from 1-3pm for people to drop by and say good luck. ● The library will be interring a time capsule in his honor (in the spring). Stacy is gathering items. ● The Town of Cumberland is funding a marker for the spot which will in the garden. 	
Assistant Director’s Report <ul style="list-style-type: none"> ● Strategic plan is going well. Current draft mission statement: We embrace a spirit of curiosity to inspire and build a connected community. Vision statement: PML prioritizes environmental, economic, and socially responsible practices, resources and services that are offered throughout the community. It is a place where everyone feels valued, respected, and able to contribute to a stronger, more connected community. We want every community member to have a library card and to use our services regularly. Goals and priorities are coming soon. ● Staff have had statistics training on the new Sierra system. Will present circulation statistics at the next meeting. ● Budget meeting: Library budget draft due Friday, January 24. Town budget hopes to be approved by April 2. ● Library presentation was well received by North Yarmouth Select Board. ● Sound proofing in Prince Room and Main Hall are in. Carpeting in the central hallway and children’s activity room will be completed soon. ● Town Manager is assessing the Director position and news will be forthcoming. 	



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<p>Keystone Committee Updates</p> <ul style="list-style-type: none"> ● The committee needs members, particularly a member of the Friends and North Yarmouth. ● Waiting for the PML Strategic Plan to move forward. The committee is hoping to make some small actions to inform the public of the formation of the group. ● Next planned meeting is Monday, February 3, 2025 	<p>Burt will reach out to The Friends to find a new member.</p> <p>Amy will work to find new North Yarmouth members.</p>
<p>Friends of PML Updates</p> <ul style="list-style-type: none"> ● Will give a gift in honor of Thomas Bennett to LOT ● Valentines Book Party is coming up, Saturday Feb. 8, from 9am-1pm 	
<p>Advisory Board Vacancies and Officer Elections</p> <ul style="list-style-type: none"> ● Board recommended contacting those who expressed interest in being on the board in the past to see if they still have interest ● It was decided that officer elections will be held at the February meeting. The Board will need a new Secretary. 	<ul style="list-style-type: none"> ● Paul will reach out to Cumberland Town Hall to make sure that the listing says 2 open positions. And ask for assistance in reaching back out to past applications. Check also that all members have been sworn in. ● Those interested in holding an officer position in 2025 should email Stacy by February 17, 2025 to let her know.

End Time: 6:27pm

Next meeting: Wednesday, February 19, 2025, 5:30-6:30pm, PML